



Matthews Children's Foundation Grant Application FAQs

The following are frequently asked questions and helpful answers regarding the Matthews Children's Foundation grant application process.

What charitable organizations qualify for Matthews Children's Foundation grants?

Organizations must be registered 501(c)3 nonprofit, charitable organizations which directly benefit children.

Who should complete the grant application?

The grant application should be completed by the nonprofit organization requesting the grant. The sponsoring Funeral Home or Cemetery must be listed on the grant application where indicated including contact information.

What is the role of the Funeral Home or Cemetery in the grant application process?

Participating Funeral Homes and Cemeteries may solicit local children-focused nonprofits in its community to apply for grants. By including its contact information and other required information where indicated, the Funeral Home or Cemetery acts as the sponsoring organization for the charity's application.

How does a Funeral Home or Cemetery sponsor a charitable organization?

Sponsoring a charity's grant application is simple. The Funeral Home or Cemetery must provide a letter on the Funeral Home's or Cemetery's letterhead stating (1) why this organization deserves the grant and (2) how this organization helps kids in the community.

The grants may be requested for any purpose related to providing benefits for children, but preference will be given to requests seeking to fund programming which directly benefits children. For example, a grant application requesting funds to create a reading program will be given preference over an application to purchase furniture or fund operational expenses.

How many charitable organizations can a Funeral Home or Cemetery sponsor?

A Funeral Home or Cemetery can sponsor as many charities as it would like, provided that the charities are 501(c)3 charitable organizations directly benefitting children.

How does a charity request a Grant Application?

A grant application can be obtained from a participating Funeral Home or Cemetery via Matthews' website <http://matw.com/memorialization/our-company/matthews-childrens-foundation>. Participating Funeral Homes and Cemeteries may also obtain grant applications via the website or from their Funeral Service Consultant or Field Sales Manager.

How does a charity know if it qualifies for a grant?

As stated in the "Grant Application" form the organization must be tax exempt. They must provide: (1) a copy of the 501(c)3 letter from the IRS stating that the organization has been approved as a 501(c)3 organization and (2) a completed IRS Form 990 or 990EZ. In addition, the grant application must be completed in full. Incomplete applications will be rejected, and the organization may reapply during the next grant deadline.

Matthews Children's Foundations' goal is to provide grants to small, community-based children's nonprofit organizations who are often overlooked in the distribution of federal funding and large corporate contributions.

Will the Foundation notify me if my application is incomplete?

No. If the application is incomplete, it will be rejected and the charity may reapply with a complete application during the next grant deadline.

What other documents should the charity attach to the application?

Only the information requested on the grant application is necessary. Please include a thorough explanation regarding the intended use for the requested funds where indicated on the application.

How often may a charity apply for a grant?

A charity may apply every grant deadline if it chooses. However, only one application per organization per grant deadline will be considered. A new application must be submitted each grant deadline.

If my charitable organization is involved in activities other than supporting children's groups, can we still receive a grant?

Your organization may qualify if its primary purpose is to benefit children. Additionally, MCF does not provide grants to organizations that influence legislation, support political candidates, or intervene in political activities.

What are the grant application deadlines for each year?

April 30th
August 30th
December 31st

What are the possible amounts of the grant awards?

Effective January 1, 2016, all grants are awarded in the set amount of \$1,000 per grant.

What happens when a charity is awarded a grant?

The check is distributed to the Matthews Aurora Funeral Service Consultant or Matthews Field Sales Manager, who will contact the sponsoring Funeral Home or Cemetery to advise of the award. The FSC or FSM will work with the Funeral Home or Cemetery to schedule a check presentation with the winning charitable organization.

The charitable organization is also notified by mail of its award so it may follow up with the sponsoring Funeral Home or Cemetery. The sponsoring Funeral Home or Cemetery receives a copy of this letter.

Charities not receiving grants will also receive a letter notifying them they were not selected. The sponsoring Funeral Home or Cemetery receives a copy of this letter.

What tools does Matthews provide to help the Funeral Home, Cemetery and charitable organization gain local recognition for the award?

Matthews provides a free media relations tool kit to its participating Funeral Home and Cemetery customers. Request one from your Funeral Service Consultant or Field Sales Manager today.